**Glogster Tutorial**

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| **1. Visit** [**edu.glogster.com**](http://www.glogster.com/edu)**.** **Click on *Sign Up*** **at the top right corner of the** **page. If you already have a Glogster EDU** **account, *Log In*.** | **2. Choose which account you want to register for. For the *FREE Basic* account, click *GET IT*.** |
| **3. Fill in all of your information. Click *SIGN UP*.** | ]  **4. You will see your *Dashboard*. This is the page where** **you can edit your profile, account settings, upgrade** **to EDU Premium... or most importantly, CREATE A** **GLOG!** |

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| **5. When you scroll down the page, you will see** **your *Students.* You can add new students at any**  **time (up to 100 with Basic Account).** | **6. This is where your message will appear with your** **student account information.** |
| **7. The student nicknames and passwords will be a letter/number combination. This is the nickname** **your student will log in as. You are able to change**  **the password.** | **8. If you click on SHOW ALL, you can edit student names, passwords, or delete students.** |
| **9. Click on EDIT to change the full name of the student.** **This information will not appear on the student's** **profile page, it is for statistical purpose only.** | **10. Click on CHANGE PASSWORD to change the** **password.** |
| **11. Now the fun begins! Click on *CREATE A NEW*** ***GLOG* to begin!** | **12.  Use the black tool box to create you Glogster.** **Begin with the *WALL*, it sets your background.** **Keep building from there! Be creative and have** **fun!** |

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| **13. Change the layout, or click *EDIT* to make more** **changes.** | **14. Change the color, font style, or add a link.** **Click *OK* when done.** |
| **15. When adding a Link, paste the URL in the box. *YOU WILL NOT BE ABLE TO VIEW THE LINK*** ***UNTIL AFTER YOU SAVE/PUBLISH THE PAGE!*** | **16. You can change the Font, Alignment, Size,** **and color here. Make sure you click *APPLY* at the bottom to save your changes!** |

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| **17. If choosing *IMAGE*, *VIDEO*, or *SOUND* you will** **upload the file.** | **18. When adding an *IMAGE*, be sure to click on the tab** **to add a *FRAME* to enhance the appearance.** |
| **19. When adding a *VIDEO* or *SOUND*, be sure to click** **on the tab to add a *PLAYER* to enhance the** **appearance.** | **20. Click *SAVE and PUBLISH* to save your Glog.** |

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| **21. Name your Glog. Pick a category for it and** **set your Glogster's privacy to *Public* or *Private*.** **You may also choose to tag your Glog.Then,** ***SAVE* it!** | **22. If posting your Glogster on Weebly... copy the Embed code, then drag a Custom HTML block from Weebly onto your Weebly page, and paste-in the code. Your Glogster should then display on your Weebly page.** |